

# Want to improve your computer skills?

## Open Computer Lab for UW–Madison employees

### Learn how to use workplace computer tools:

- Emails and attachments
- Word and Excel
- MyUW
- And other tools

### Get support when you want to:

- Find your earnings statements
- Check your leave balances
- Review your training history
- And more

\* Free and open to UW–Madison employees.  
No registration or appointment needed.

If this is on your work time, ask your supervisor if you can attend.

### Questions?

#### Computer training contact:

Parwat Regmi

Workplace Computer Trainer

[parwat.regmi@wisc.edu](mailto:parwat.regmi@wisc.edu)

608-262-7521

#### General questions:

If you have any questions, please contact your supervisor or human resources office.

**Join us on the third  
Wednesday of every  
month.\***

Anytime between 3:30–5 p.m.

21 North Park Street

Computer Lab  
Room 5041, 5th floor

#### Bring your:

- NetID and password
- Duo device or smartphone
- Questions



**Cultural Linguistic Services**  
OFFICE OF HUMAN RESOURCES  
UNIVERSITY OF WISCONSIN-MADISON